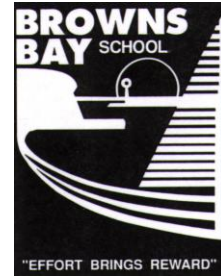


Browns Bay School 2010



Welcome to Browns Bay School. Whether you are visiting for a while, or are staying for a year or more, we hope you enjoy your time at Browns Bay School.

You will find “Kiwi” kids friendly and outgoing. If you need help, just ask and they will be happy to help you.

Come over to the ESOL room, and say hello to me if you need help with anything or just want a chat. I look after the International Students and I teach the ESOL groups.

Have a wonderful stay at our school.

Mrs Cebalo
International Student Liaison
ESOL teacher.
karenc@brownsbay.school.nz

Hats – From “Labour Weekend”, at the end of October, until Easter you must wear a hat when outside at school. This includes playtime, lunchtime, and when doing sport and P.E.

Stationery – Your start-up pack of stationery will be supplied by the school. All other stationery is available from the school office every morning before 9 am.

Library – The school library is available for you to use during class library time and during lunchtimes. You are able to borrow 2 books at a time. Your teacher or a class librarian will issue your books in your name. You are responsible for these books and must look after them carefully. They need to be returned to the school library within 2 weeks. There is a special place to return them to – just ask your teacher if you’re not sure. Your teacher may also give you home reading books each night to read and return to school the next day, but you may not borrow library books from your class library, just the school one.

Sickbay – The sickbay is where you go if you are hurt or are unwell. A teacher must send or take you there. Do not just go there without asking a teacher. The office staff will look after you and will call a family member if they think you need to go home. Don’t come to school if you are unwell – it is important to rest and get better.

If you are absent – If you are going to be away from school due to illness, your parent or guardian needs to contact the school that morning giving your name, your room number, and why you are away. They can e-mail your teacher or ring the school office - 479 4301. Or they may prefer to contact another child who can tell your teacher that you’ll be away. We call that person your ‘buddy’.

If your parent or guardian is Korean they could contact Sandy Bae or Sue Lee, our Korean parents group co-ordinators, and they would contact the school for them.

Lunches – Most Kiwi kids bring their lunch and morning tea in a lunch box from home most days. You will eat lunch outside with the rest of your class on fine days, and inside your classroom if it is raining.

The lunch room is open every day if you wish to buy your lunch or morning tea. Your teacher will give you a lunch room menu so you will know what foods are available and how much they cost.

To buy morning tea you must go over to the lunch room at the hall at morning tea time and pay for what you want there.

To buy lunch you need to write your order on an envelope and seal the money inside, then put this in the lunch order box in your classroom before school. A lunch order monitor will take all lunch orders to the lunch room at the beginning of the day. They will collect the lunches at 12.30 and will bring them over to your classroom and give them to you. If you need change from the money you've paid, the lunchroom staff will attach it to your lunch order.

ESOL – In your first week or two at school I will assess your English so that I can place you in an ESOL group. You will have 2 or 3 ESOL sessions per week either individually or with a small group of students who are at a similar level to you. The sessions are 30



minutes long and include speaking, listening, writing and reading.



Bring your parents in to look at your ESOL work whenever you want, and encourage them to look at your classroom work too.

Uniform – All students must wear the school uniform at Browns Bay School. If you have enrolled for more than one term the school will give you a basic uniform package with most items. If you are enrolled for more than 2 weeks and up to one term you will be given either a polarfleece and a long or short sleeved T shirt if it's winter, or if it's summer you'll be given shorts or a skort plus a T shirt and a hat. Mrs Vendt or I will organise these items for you. If you require any more items than that your parents will need to pay for them. These are available at the uniform shop which is at the far end of the hall.



Sporting and Cultural - If you are interested in playing in a school sports team or joining the school band or choir then let me or your class teacher know and we will tell you who to talk to.

Any Problems? - If you have any problems or worries at school you can of course always talk to your teacher about them. She will always try to help you. You may also come and talk to me. My job is to look after the International Students. I am at Browns Bay School on Mondays, Wednesdays and Fridays. I hope you enjoy your time at Browns Bay School.

Mrs Cebalo
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